E-Invoicing 2027

7 Steps to Successful Implementation

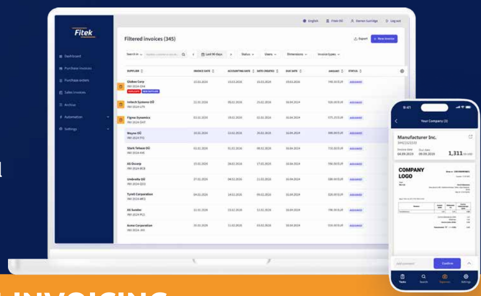
Fitek
Your Digital Postman

A simple guide to preparing for mandatory e-invoicing from **1 January 2027** and making the most of digitalisation.

STATUTORY REQUIREMENT
For all VAT payers from **1 January 2027**

EXCHANGE VIA PEPPOL
Through a certified Digital Postman

REAL-TIME DATA
Reported to the Financial Administration of the Slovak Republic



7 STEPS TO IMPLEMENT E-INVOICING

1	**Analyse your current situation** Map your current invoice issuing, receipt and processing workflows. Identify the systems, relationships and bottlenecks involved.	Deliverable: Overview of processes and e-invoicing requirements
2	**Assess ERP and system readiness** Verify whether your ERP system supports e-invoicing (PEPPOL/EN 16931) and communication with the Digital Postman. Plan any necessary modifications or integrations.	Deliverable: Technical readiness and integration plan
3	**Select a certified Digital Postman** Choose a provider (PEPPOL Access Point) that meets legislative requirements and offers high-quality services, integrations and support.	Deliverable: Contract and activation of the Digital Postman service
4	**Define processes and rules** Define the workflow: invoice approval, validation, matching, accounting and archiving. Assign responsibilities and establish rules.	Deliverable: Established processes and internal guidelines
5	**Prepare integrations and test** Connect your ERP to the Digital Postman. Test both sending and receiving e-invoices in a test environment (5-corner test).	Deliverable: Working integrations and successful testing
6	**Train employees** Familiarise accounting teams and other users with the new processes and tools. Communicate the changes across the company.	Deliverable: A prepared and successfully trained team
7	**Go live and monitor** Move to production, monitor the accuracy of the exchange, timely delivery and reporting. Continue to improve and automate.	Deliverable: E-invoicing in production and continuous improvement

HOW AN E-INVOICE IS EXCHANGED - 5-CORNER MODEL

YOUR COMPANY (ERP / IS) → Issuance of the **e-invoice** → **DIGITAL POSTMAN SENDER'S (AP)** → Transfer via **PEPPOL** → **PEPPOL NETWORK** → Transfer via **PEPPOL** → **DIGITAL POSTMAN RECIPIENT'S (AP)** → Delivery of the **e-invoice** → **CUSTOMER (ERP / IS)**

FINANCIAL ADMINISTRATION OF THE SLOVAK REPUBLIC
Real-time data reporting

WHAT E-INVOICING AND DIGITALISATION WILL DELIVER

E-INVOICING ONLY (BASIC SCENARIO)

20–30 %
TIME AND COST SAVINGS

- Elimination of manual invoice entry
- Standardised data
- Fewer errors and discrepancies
- Faster processing and payments

VS.

COMPREHENSIVE DIGITALISATION AND AUTOMATION

UP TO 80 %
TIME AND COST SAVINGS

- Approval workflows
- OCR and document digitisation
- AI-powered accounting and matching
- Automated posting to the ERP
- Real-time reporting

START TODAY
Early preparation will ensure a smooth transition to the new system and deliver immediate benefits.

Mandatory e-invoicing from **1 January 2027**